CASCO eLearning course

2024-06-03

Design and development of self-paced eLearning course on the fundamentals of conformity assessment and the CASCO toolbox

Annex C – Compliance sheet for pre-qualification criteria

(Reference Number: ISO/CB/2024/04)

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| --- | --- |
| Bidder name: | Bidder signature:  |
| Job title: | Date: |

***Only bidders who get an overall score of 100 will pass the pre-qualification criteria described below and would be considered as qualified to move to the next stage of RPF evaluation.***

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| Category: Pre-qualification criteria |
| #  | **Criteria** | **Fail/Pass****(0/20)** | **Required documents**  | **Can the Bidder provide? Indicate Yes or No** | **Provide a qualifying response with supporting details as needed** |
| 1 | A proof of company registration in a professional or trade register or any other official document showing the registration number  | Fail/Pass(0/20) | * Copy of company registration document
 |  |  |
| 2 | The company has not been blacklisted by any international organizations over the past five years  | Fail/Pass(0/20) | * A self-certified letter
 |  |  |
| 3 | The company has the necessary economic and financial capacity to perform this contract until its end | Fail/Pass(0/20) | * Latest available audited financial statement or a balance sheet [[1]](#footnote-1)
 |  |  |
| 4 | The company has proof of at least three (3) contracts for the provision of customized eLearning development related services for international organizations/companies, including those with multicultural staff and stakeholders, operating in multi-cultural settings. The contracts must be on-going or delivered within the past three (3) years from target contract engagement | Fail/Pass(0/20) | * List of international organizations / companies including the contact details of their focal points with the Supplier, and
* Engagement letters or client’s certificates
 |  |  |
| 5 | The company has an active workforce of at least 10-15 personnel, with skills relevant to the service requirements of the RFP | Fail/Pass(0/20) | * Company organizational chart including list of senior managers & number of staff
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1. If, for some exceptional reason which ISO considers justified, a bidder is unable to provide the latest available audited financial statement or a balance sheet, it may prove its economic and financial capacity by any other document which ISO considers appropriate. [↑](#footnote-ref-1)